

## **Virtual School TimeLine and Responsibilities January, 2011**

### **When should current virtual students get enrolled for fall?**

*LEGS should work on developing classes for current virtual students in the spring, during the normal registration time frame.*

### **When should new virtual students get enrolled for fall?**

*Administration will work to develop registration sessions in the spring so families can learn more about virtual/on-campus education opportunities and select a program. The intent is to have as many students prepared for the fall as possible prior to June 1. An information and registration session for new students will happen during the first week in May. A fall orientation will occur during the last week in August at which time students will check out computers, LEGS will be assigned if needed, and important information will be shared. (AUP must be read and signed)*

### **When will students be registered for WVS classes?**

*LEGS need to be prepared to get all students registered with WVS by the end of August (first semester) and the end of December (second semester).*

### **How will we collect regular feedback from virtual families?**

*Administration will hold reflection sessions during each semester so that parents can have an opportunity to discuss their virtual/blended experience.*

### **How will computers be maintained?**

*Over the summer, all computers checked out for virtual programming will be returned no later than July 1(of each year) for updates. The technology department will call WVS at the end of May to find out the necessary software needed for the fall classes.*

### **How will LEGS be compensated for their time outside of the contract?**

*During the summer, LEGS will be compensated at the per diem rate (up to two hours per student) and for their time to participate in orientations and conferences with families.*

### **How is a District user account created for virtual students?**

*Once students are enrolled, a WRPS Network account and a Gagle Email Account will be created. The AUP needs to be submitted prior to account creation.*