

Wisconsin Rapids Public Schools
Virtual Learning
Enrollment Procedures



1. Students/Parents fill out online *application* (<http://www.wrps.org/virtualprg/index.cfm>). If they have questions they can contact Mary Schultz at Vesper Community Academy 715.569.4115 or Cell, 715.570.2108 or email her at (mary.schultz@wrps.org).
2. Mary Schultz reviews online application and forwards application to appropriate building.

4K-7	Vesper Community Academy
8-9	New 8/9 Center (new name)
10-12	Lincoln High School
3. Administration approves or denies *application*.
4. Once approved, appropriate school office site will contact student/parent to establish a meeting to work through registration and the virtual learning enrollment.
5. LEG (Local Education Guide) will be assigned and will contact the student before class begins.

