

Mead School Charter Governing Council
Meeting Minutes
April 18, 2011
4:15 pm – 5:45 pm

Board Members:

Present – Margie Dorshorst, Carole Pfahning, Sue Schill, Mary Walton, Lisa Wendt, Diane O'Connor, Zach Vruwink

Absent – Michele Mathiesen

- I. Call to Order
 - Meeting was called to order at 4:20 pm

- II. Secretary's Report
 - Zach made a motion to approve the minutes from the March meeting. Sue seconded the motion and it was passed.

- III. Board Development
 - Report on the WI Charter School Conference: Margie, Sue and Diane attended. The presentation went well and there were about 45 people there. Thoughts and comments on the conference were shared.
 - Report on the National Charter School Conference: Zach will discuss this further at a future meeting. He will be emailing a document to everyone to read.

- IV. Administrator's Report
 - How are the kids? Discussed the WKCE results and the MAP data.
 - Also discussed staffing needs for the 2011-2012 school year.
 - Budget update: Sue made a motion to approve the budget report. Diane seconded the motion and it was passed. Need some clarification on SAGE funds and Title I funds.

- V. Old Business
 - Amendments to charter: Zach and Sue will have these ready for the May meeting.
 - Next steps with 501c3: Sue will check on setting up a separate, non-profit (Friends of Mead) account with the Community Foundation. Sue will also contact the Charter School Association with any questions.
 - Plan for strategic planning: Governance Task Force. Sue made a motion to develop a governance committee and a resource committee. Lisa seconded the motion and it was passed.
 - Governance Committee:
 - Review bylaws – mission, purpose, roles, responsibilities
 - Create a training manual and training plan
 - Recruit and orient new board members
 - Resource Committee:
 - Create our 501c3 – by fall
 - Define Mead school budget – by fall
 - Big picture marketing plan for the school – community recognition – begin working on this in the fall.

- Governance Council membership changes:
 - Leaving:
 - Michele Mathiesen
 - Lisa Wendt
 - Zach Vruwink
 - Diane O'Connor
 - Diane will be following up with some perspective council members.
- VI. Future Agenda Items
- Marketing Task Force
- VII. Adjourn
- Meeting was adjourned at 5:55 pm.

Our next scheduled meeting will be on Monday, May 16th from 4:15-5:45 pm.
Meeting adjourned at 5:55 pm.
Minutes submitted by Secretary, Carole Pfahning