

221.1 RECRUITMENT/APPOINTMENT OF SUPERINTENDENT

When an opening for the Superintendentcy occurs, the Board shall aggressively recruit qualified persons in an effort to fill the position with the most capable individual available. The Board shall consider only those candidates who meet both state and local qualifications and who display the ability to perform the essential functions as outlined in the approved job description.

The Board President or his/her designee shall inform various educational institutions and placement agencies of the Superintendent vacancy. The services of a consultant may be utilized in both recruiting and interviewing Superintendent candidates.

The Board as a whole shall determine how candidates for the Superintendentcy will be screened and selected. Those candidates who most closely meet the criteria for the position shall be interviewed by the Board, as well as by others the Board may deem appropriate. Representatives of the Board may visit the candidates' former or current school districts as part of the final screening process.

The Superintendent shall be selected at a regular or special Board meeting. A majority vote of the Board shall be required to appoint the Superintendent.

The Superintendent is expected to obtain residency within the boundaries of the Wisconsin Rapids Public Schools within one year of the date of hire.

Employment shall be conditional on a criminal history records check.

LEGAL REF.: Sections 111.31 - 111.395 Wisconsin Statutes
118.24
121.02(1)(a)
Americans with Disabilities Act of 1990

CROSS REF.: 511, Equal Employment Opportunity
533.1, Criminal History Records Check
533.1-Rule, Criminal History Records Check – Fingerprinting Process/Procedures
Position Description Handbook

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