

WISCONSIN RAPIDS PUBLIC SCHOOL DISTRICT Contract Transportation Application

Wisconsin Statutes 121.545 provides that the parent or guardian of a pupil, who is not required to be transported under S.121.54, may contract with the School Board for transportation. The School Board may provide transportation for these pupils if requested to do so by the parent or guardian and if the parent or guardian agrees to pay a fee sufficient to reimburse the board for the costs incurred. The Wisconsin Rapids Public School District offers such contract transportation for qualifying pupils for a fee of \$135.00 per school trimester for one pupil. If transportation is needed for two or more pupils in the same family, the *total cost* will be \$200.00 per school trimester.

1. Contract request forms will be available in all school buildings and at the School District Central Office, 510 Peach Street, Wisconsin Rapids, WI 54494. Contract riders will be required to abide by the same Bus Rules and Regulations as all other riders.
2. Payment must be received with the application. Future payments must be received prior the commencement of each trimester or contract transportation will be discontinued.
3. Routes will not be changed or added to accommodate contract riders.
4. Requests for contracts will be considered in the order they are received.
5. If pupils eligible for free transportation are added to a route causing the number of pupils on a route to exceed the legal seating capacity of the vehicle on that route, contracts granted under this policy will be revoked on a "last approved-first revoked" basis with and a prorated refund of fees charged to the parent or guardian of the affected pupil(s) until the legal seating capacity is reached.
6. Contract riders will be accommodated as long as doing so will not cause the number of riders on a route to exceed the legal seating capacity of the vehicle on that route.
7. Contracts shall terminate automatically if the Wisconsin Statutes no longer authorize such contract transportation.

Parent Name	Phone
Address	
Student Name(s)	Student School(s) & Grade(s)
Requested Bus Stop	
Date Busing Begins	Bus/Shuttle #
<i>Parent signature is required and indicates agreement by the parent to pay Wisconsin Rapids Public Schools a trimester fee for transportation. Payment must be received by the School District prior to the start of each trimester, or transportation will no longer be provided.</i>	
Parent Signature _____	Date _____

WISCONSIN RAPIDS PUBLIC SCHOOL DISTRICT
Parent Contracting for Pupil Transportation
Administrative Guidelines

Wisconsin Statutes 121.545 provides that the parent or guardian of a pupil, who is not required to be transported under S.121.54, may contract with the School Board for transportation. In administering this provision the following administrative guidelines will be followed:

1. No additional routes will be added to accommodate contract riders.
2. No new stops at additional schools will be allowed for contract riders.
3. Contract riders may be accommodated on existing routes, provided seating is available.
4. Costs to provide contract transportation may not exceed the fee charged.
5. A bus route may be changed to accommodate contract riders if the change will not affect the arrival times at any schools involved.
6. Consideration for contract riders will be given in the order in which requests are received.
7. No transportation will be provided a contract rider until full payment for a trimester is received.
8. Full payment is required prior to the commencement of each trimester, or transportation will be discontinued. There will be no trimester reminders or letters sent to the parent/guardian.
9. If a parent contracts for transportation on a bus route that discontinues a stop at the pupil's school of attendance during the year, the contract shall be terminated and the parent will be issued a prorated refund for services not provided.
10. No contract is required for pupils entitled to free transportation requesting transportation to or from a licensed or certified child care provider within the school district boundaries.
11. No contract is required for pupils with an approved boundary exception requesting transportation to a school attended by a sibling enrolled in a special needs program not available in their local attendance area.
12. No contract is required for pupils transferred from their local attendance area school to a different school due to personal problems, family problems, harassment, and/or physical threats, which could endanger the pupil's safety and/or welfare. The initial determination will be made by the Building Administrator and/or School Counselor with final determination to be made by the Superintendent of Schools or designee.
13. No contract will be required for pupils with an approved boundary exception to another school other than their local attendance area school who use a common pickup and drop-off location established by the School District. In addition, pupils may request the use of any other pickup and drop-off location already established by the School District on the route to the school for which they have an approved boundary exception. In both cases, this transportation is provided only as long as doing so will not cause the number of riders on a route to exceed the legal seating capacity of the vehicle including contract riders on a first come first serve basis, is provided at the complete discretion of the School Board and is not required or guaranteed.
14. No contract is required for pupils to be shuttled to another school for access to programming not available in the pupil's school of attendance. This shuttle transportation is provided at the complete discretion of the School Board and is not required or guaranteed. The initial determination will be made by the Building Administrator and/or School Counselor with final determination to be made by the Superintendent of Schools or designee.
15. No contract is required during winter months for pupils classified as "at-risk" for missing more than ten (10) days of school due to lack of transportation during cold weather. Such determination will be made by the Building Administrator, Guidance Counselor, and/or Director of Pupil Services.
16. These Administrative Guidelines shall terminate automatically if the Wisconsin Statutes no longer authorize such contracted transportation.